



ABBOTT

RENTAL & PARTY STORE

502 Union Street, Littleton, NH 03561
603-444-6557 * toll free 800-287-6557 * fax 603-444-0113
www.abbottrental.com * email: info@abbottrental.com

EVENT RENTAL CHECKLIST

TENTS

- Reception/Main Event
- Ceremony
- Cocktail
- Chef/Cook
- Marquee walkway/entry
- Other _____
- Other _____

TENT ACCESSORIES

- Side Walls
 - Cathedral Window
 - Solid White
 - Clear
 - Screen Mesh
- Lighting
 - Paper Lanterns
 - Bistro/Cafe
 - Colonial Lanterns
 - 3-Globe Chandeliers
 - Indirect Halogens
 - Perimeter Mini-Lights
 - Par Lights
 - Wash Lights

- Exit Signs
- Heaters
- Side Pole Skirts
- Fire Extinguishers

DANCE FLOOR

- Indoor
- Outdoor

STAGE RISERS

- Presentations
- Band

SOUND/VISUAL

- PA/Sound System
- LCD Projector
- Screen
- Easel
- Podium

TABLES

- Guest
 - Rectangle Round
- Head Table
 - Rectangle Round
- Sweetheart
 - 3 ft Round Heart

Cake

- Round Heart
- Gift
 - Rectangle Round
- Place Card
 - Rectangle Round
- Buffet
 - Rectangle Round
- Coffee/Punch
 - Rectangle Round

Bar

- Bar Set Rectangle

DJ

- Rectangle
- Cocktail
 - Tall Seated

CHAIRS

- Bone colored with Plastic Seat
- White with Plastic Seat
- White Garden with padded seat
- Natural Garden with padded seat
- Fruitwood Wooden Chiavari
- Fruitwood Chiavari Cocktail
- Gold Wooden Chiavari
- High Chair

CHINA

- Round White
 - Dinner Plate
 - Salad Plate
 - Bread & Butter Plate
 - Dessert Plate
 - Appetizer Plate
 - Soup Bowl
 - Salad Bowl
 - Small Dessert Bowl
 - Bouillon Cup
 - Coffee Cup
 - Saucer
 - Monkey/Butter Dish

Square White

- Dinner Plate
- Salad Plate
- Bread & Butter Plate
- Dessert Plate
- Appetizer Plate

White with Platinum Band

- Dinner Plate
- Salad Plate
- Bread & Butter Plate
- Dessert Plate
- Appetizer Plate
- Soup Bowl
- Soup Bowl Saucer
- Salad Bowl
- Salad Bowl Saucer
- Coffee Cup
- Coffee Cup Saucer

Ivory

- Dinner Plate
- Salad Plate
- Bread & Butter Plate
- Dessert Plate
- Appetizer Plate
- Soup Bowl
- Coffee Cup
- Saucer

Clear Glass

- Floral Pattern
 - Luncheon Plate
 - Bread & Butter Plate
 - Dessert Plate
 - Appetizer Plate

MISCELLANEOUS DISHWARE

- Glass Berry Bowl 5 oz
- Glass Sherbet Dish 4 oz
- Glass Shrimp Cocktail 6 oz
- White Ramekin
- Wooden Salad Bowl 10 oz

FLATWARE

- Lexington, lightweight stainless
 - Dinner Knife
 - Butter Knife
 - Dinner Fork
 - Salad Fork
 - Appetizer Fork
 - Dessert Fork
 - Teaspoon
 - Soup Spoon

FLATWARE, continued

Prim, heavyweight stainless

- Dinner Knife
- Butter Knife
- Dinner Fork
- Salad Fork
- Appetizer Fork
- Dessert Fork
- Teaspoon
- Soup Spoon

Shell, silver plate

- Dinner Knife
- Butter Knife
- Dinner Fork
- Salad Fork
- Appetizer Fork
- Dessert Fork
- Teaspoon
- Soup Spoon

 Steak Knife Cocktail/Oyster Fork Lobster Cracker Lobster Pick Demitasse Spoon**GLASSWARE** Flute Champagne Tulip Champagne Birdbath Champagne 6.5 oz Wine 10 oz Wine 12 oz Wine 15 oz Wine 16 oz Wine Punch Cup Shot Glass/Votive Holder Martini Rocks Highball Water Goblet Brandy Snifter Beer Mug Pilsner Mason Jar Pint Glass**BEVERAGE SERVICE** Champagne Fountains Infusion Jars Punch Bowls Champagne Cooler 36 cup Coffee Maker 55 cup Coffee Maker 100 cup Coffee Maker 110 cup Coffee Maker 1.5 qt Insulated Server 2 qt Pump Airport**BAR SERVICE** Bartender Set Condiment Tray Tabletop Insulated Server Galvanized Tub Water Pitcher Wine Carafe Insulated Cold Server 5 qt Insulated Cold Server 10 qt Keg Cooler Chest Cooler 100 qt Chest Cooler 150 qt**BUFFET SERVICE** Chafing Dish 8 qt Chafing Dish 4 qt Extra Chafer Pans Soup Warmer 5 qt Sterno Chafer Spoon Chafer Fork Chafer Ladle Chafer Spatula Chafer Tong Serving Bowls

Stainless Serving Platter

 Oval 24x18" Round 18" Round 14"**CAKE/CUPCAKE DISPLAY** Cupcakes 'N More Stand Garden Cake Stand Tall Tier Stand**TABLETOP** Salt & Peppers, filled Sugar & Creamers Sugar Tongs Table Number Holders Card Holders**CANDLE HOLDERS/VASES** Floating Candle Glass Bowl Silver Candlestick Silver 3-taper Candelabra Glass Votive Cup Bud Vase, white Rose Bowl**COOKING/CATERING** Convection Oven Gas Range Oven Single Burner Stove Double Burner Stove Tabletop Butane Stove Butane Cassette Fuel Holding/Warming Cabinet Heat Lamp Electric Warming Trays Charcoal Grill Charcoal Grill & Rotisserie Gas Grill Towable Gas Grill/Rotisserie Griddle Nonskid Oval Tray 21" Tray Stand Stock Pots Sheet Pans Bus Tubs Insulated Food Carriers Chest Cooler 100 qt Chest Cooler 150 qt**LINEN**

White

 Round Tablecloth Rectangle Tablecloth Topper/Overlay

Colors

 Round Tablecloth Rectangle Tablecloth Topper/Overlay Napkins Table Runners Chair Cover Chair Sash Cushion Cover Table Skirts Aisle Runner Bar Set Heart Tablecloth Serpentine Tablecloth Tent Side Pole Skirt**ENTERTAINMENT** Cotton Candy Machine Hotdog Steamer Popcorn Machine Sno-Cone Machine Nacho Cheese/Hot Fudge Dunk Tank Fog Machine Bubble Machine Snow Making Machine Horse Shoe Set Raffle Drum Inflatable Bounce House Mirror Ball Strobe Light Helium Tank Balloon Air Inflator Coat Rack Roll-A-Way Bed Easel Bag Toss Game**WHITE WOOD ACCESSORIES** Guest Book Stand/Podium Room Divider Aisle Post