



ABBOTT

RENTAL & PARTY STORE

502 Union Street, Littleton, NH 03561

603-444-6557 * toll free 800-287-6557 * fax 603-444-0113

www.abbottrental.com * email: info@abbottrental.com

TENT EVENT PLANNING TIPS

To figure out which size tent is best for your event, you add up the square footage of what is going under it:

- *a stand-up Cocktail Party needs about 6 square feet per person
- *a cocktail party with some seated needs about 8 square feet per person
- *an event with round tables needs about 12 square feet per person
- *an event with rectangle tables (mostly in groups) needs about 10 square feet per person
- *chairs in rows need 6 square feet per person
- *Buffet tables, DJ's, etc (any large stand alone table) needs about 100 square feet per table
- *Bars need 100 square feet
- *Dance area—you need about 2-3 square feet per person attending
- *Band sizes vary, they can supply their space needed

TENT SIZE	SQUARE FEET
20 X 30	600
20 X 40	800
30 X 45	1350
30 X 60	1800
30 X 75	2250
40 X 60	2400
40 X 80	3200
40 X 100	4000
60 X 70	4200
60 X 100	6000
60 X 130	7800
60 X 160	9600

TABLES	SEATING
6' X 30" Rectangle	6
8' X 30" Rectangle	8
3' Round	4
4' Round	6
5' Round	8
6' Round	10

GUESTS ATTENDING	SUGGESTED DANCE FLOOR
50	8' X 16'
60	12 X 12
75	12 X 16
100	16 X 16
125	16 X 20
150	16 X 24
160	20 X 20
200	20 X 24